Tax ID: 41-1472544

NORTH COMO PRESCHOOL
ENROLLMENT CONTRACT 2011-2012

STUDENT:

_____

First name Middle Last Preferred Name

_____ _____ Male___ Female___

Birth Date Age

PARENTS: __ _____ _____

Name Parent/Guardian #1 Relationship — Name Parent/Guardian #2 Relationship

_____ _____

Email Address — Email Address

_____ _____

Address — Address

_____ _____

City — City

_____ _____

State Zip — State Zip

__ _____ _____

Home Phone — Home Phone

_ _____ _____

Cell Phone — Cell Phone

_____ _____

Employer — Employer

__ _____ _____

Work Phone — Work Phone

_____ _____

Employer Address — Employer Address

_____ _____

Employer Address — Employer Address

BILLING ADDRESS: _____ Same as Parent/Guardian #1 _____ Same as Parent/Guardian #2

_____ Other: _____

Name

_____

Address

_____

City State Zip

ENROLLMENT: Please indicate which class you would like your child enrolled in:

_____	**4 year old**	**M-F**	**$220/month**
_____	**4 year old**	**MWF**	**$140/month**
_____	**4 year old**	**T/TH**	**$110/month**
_____	**3 year old**	**M-TH**	**$200/month**
_____	**3 year old**	**MW**	**$110/month**
_____	**3 year old**	**T/TH**	**$110/month**

****A non-refundable registration fee of $45.00 is due upon completion of contract to ensure a spot for next year.**

Office Use Only

Date handed in:_____ Registration fee included:_____ Class:_____

THIS AGREEMENT is entered into by and between the North Como Preschool ("NCP") and the parents/guardians ("Parents/Guardians or You") whose signatures appear at the bottom of this contract. This is a binding enrollment contract for the Student for the coming year. If North Como Preschool accepts this contract, YOU agree to pay full tuition, plus all other applicable charges and fees set forth in the tuition and fee schedule, which is a part of this Contract.

RESERVATION DEPOSIT: YOU must submit the stated registration deposit of $45 with this Contract. The registration fee is non-refundable upon submission of this Contract.

TERMS OF PAYMENT: All payments are due on the 15th of the month. Students will be subject to disenrollment if payments are not received by the end of the month they are due. A charge of $40.00 will be assessed on any checks that are returned by the bank. Parents/Guardians are solely responsible for payment of the Student's account for the academic year. If you choose to withdraw from North Como Preschool, a 30 day **written** notice is required.

RULES AND REGULATIONS: YOU and the Student agree to abide by, uphold and support all policies, rules and regulations adopted by North Como Preschool. All rules and regulations are published regularly by North Como Preschool and are in the Parent/Student Handbook. Copies of the handbook are available at the school office. Disregard of the rules and regulations is sufficient cause for disenrollment.

RECORDS OF THE SCHOOL: Student records will not be released unless YOU request them in writing.

CONTRACT DEADLINE: The deadline for returning contracts for the 2011-2012 school year is February 11th, 2011. Class sizes will be determined based on contracts received by the deadline. Contract offers for new students will be sent after the deadline and open to the General Public on February 14th. All contracts received after February 11th will be on a first come first serve basis. Classes will be closed once enrollment has been reached.

PUBLICITY PERMISSION: Parent/Guardian permits North Como Preschool to use the photo and/or work of the student for the purpose of advertising or publicizing the school to the public through media, school brochures, and the school website (with no name added). Please circle one: YES/NO

SIGN AND RETURN TO NORTH COMO PRESCHOOL UPON COMPLETION:

We are the Parents/Guardians who are financially responsible for the Student. We acknowledge that this Contract is valid for only one academic school year. For enrollment to be complete, the following must be fulfilled: 1) completion of contract with signatures, 2) payment of appropriate fees, and 3) completion of student file. Upon completion of the Contract, North Como Preschool will return one copy of this Contract. The undersigned have read, understood, and accepted these terms and agreements.

X_____ X_____

Parent/Guardian #1 Date Parent/Guardian #2 Date

X_____

Director Date